



**AMRO  
FABRICATING  
CORPORATION**

1430 ADELIA AVENUE • SOUTH EL MONTE, CALIFORNIA 91733-3003 • (626) 579-2200 FAX (626) 579-2249

**SUPPLIER QUALITY SYSTEM SURVEY TYPE 1- MANUFACTURING-**

SUPPLIER (NAME, ADDRESS, PHONE / FAX)

GENERAL PRODUCT

SUPPLIER PRIMARY BUSINESS/PRODUCTS

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ WEB ADDRESS: \_\_\_\_\_

**MANAGEMENT PERSONNEL**

NAME:	TITLE:
NAME:	TITLE:
NAME:	TITLE:
NAME:	TITLE:

**NUMBER OF EMPLOYEES**

ADMIN	ENG.	QA	PROD	INSP	OTHER	TOTAL:

**GOVERNMENT INSPECTION AVAILABILITY:**

RESIDENT:

ITINERANT:

NAME(S) OF OTHER FIRMS WHICH APPROVED YOUR FACILITY/SYSTEMS:

NAME(S) OF OTHER FIRMS DOING BUSINESS WITH YOUR COMPANY:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATIONS**

TYPE	CERTIFIED		CERTIFICATE#, LISTING#, ETC.
	YES	NO	
ISO 9001	YES	NO	
AS 9100	YES	NO	
D1-9000	YES	NO	
NADCAP	YES	NO	
OTHER	YES	NO	

**NOTE: IF CERTIFIED TO ANY OF THE FOLLOWING STOP HERE, RETURN SURVEY WITH COPY OF CURRENT CERTIFICATION / CERTIFICATIONS.**



**ADMINISTRATIVE**

- A. IS YOUR QUALITY SYSTEM DESIGNED TO MEET REQUIREMENT OF:  
 ① ISO 9000 ② MIL-I-45208A ③ MIL-Q-9858A OTHER \_\_\_\_\_ YES  NO  N/A
- B. DOES THE SUPPLIER MAINTAIN A PERIODIC QUALITY AUDIT SYSTEM TO ENSURE COMPLIANCE WITH EXISTING PROCEDURES?  
 SUPPLIER PROCEDURE No. \_\_\_\_\_ YES  NO  N/A
- C. ARE QUALITY PROCEDURES MAINTAINED CURRENT?  
 SUPPLIER PROCEDURE No. \_\_\_\_\_ YES  NO  N/A
- D. IS THE QUALITY CONTROL MANUAL AND/OR INSPECTION PLAN APPROVED BY COMPANY MANAGEMENT?  
 SUPPLIER PROCEDURE No. \_\_\_\_\_ YES  NO  N/A
- E. IS THE QUALITY CONTROL FUNCTION ORGANIZED IN ACCORDANCE WITH APPLICABLE SPECIFICATION?  
 SUPPLIER PROCEDURE No. \_\_\_\_\_ YES  NO  N/A
- F. IS AN ORGANIZATION CHART AVAILABLE SHOWING RELATIONSHIP OF QUALITY CONTROL DEPT. TO OTHER MANAGEMENT FUNCTIONS? (Attach Copy)  
 SUPPLIER PROCEDURE No. \_\_\_\_\_ YES  NO  N/A
- G. DOES QUALITY PERSONNEL REVIEW THE CUSTOMER'S CONTRACT (PURCHASE ORDER), DRAWINGS, AND SPECIFICATIONS BEFORE START OF PRODUCTIONS TO ENSURE THAT PLANNING IS IN COMPLIANCE?  
 SUPPLIER PROCEDURE No. \_\_\_\_\_ YES  NO  N/A
- H. DOES YOUR COMPANY HAVE A WORKMANSHIP MANUAL?  
 SUPPLIER PROCEDURE NO. \_\_\_\_\_ YES  NO  N/A
- I. DO Q.C. INSPECTORS UTILIZE SERIALIZED INSPECTION STAMPS?  
 SUPPLIER PROCEDURE No. \_\_\_\_\_ YES  NO  N/A
- J. PLEASE LIST SPECIAL PROCESSES/AND OR TESTING YOUR COMPANY PERFORMES IN HOUSE.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROCUREMENT CONTROL**



- A. DOES YOUR COMPANY HAVE A PROCEDURE FOR EVALUATION AND APPROVAL OF PROCUREMENT SOURCES? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- B. DOES YOUR COMPANY MAINTAIN A LIST OF APPROVED SOURCES? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- C. DOES QUALITY ASSURANCE REVIEW PURCHASE ORDERS TO ENSURE THAT APPROVED SOURCES ARE USED AND Q. A. REQUIREMENTS ARE IMPOSED ON PURCHASED ORDER? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- D. IS THERE A PROCEDURE FOR RATING SUPPLIER PERFORMANCE? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

**RECEIVING INSPECTION CONTROL**

- A. DOES RECEIVING INSPECTION CHECK INCOMING SHIPMENTS TO REQUIREMENTS OF THE PURCHASE ORDER, REFERENCED SPECIFICATIONS, AND APPLICABLE DRAWINGS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- B. IS A LIST OF COMPANY- AND CUSTOMER APPROVED SOURCES MAINTAINED IN RECEIVING INSPECTION? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- C. ARE CERTIFICATIONS AND TEST REPORTS RECEIVED AND REVIEWED FOR CONFORMANCE AND TRACEABLE TO SPECIFIC SHIPMENTS RECEIVED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- D. ARE TEST REPORTS OR CERTIFICATIONS OF CHEMICAL AND PHYSICAL ANALYSIS MAINTAINED ON FILE? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- E. DOES RECEIVING INSPECTION RECORDS INDICATE ACCEPTANCE OR REJECTION OF INCOMING MATERIAL INCLUDING QUANTITIES? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- F. DOES RECEIVING INSPECTION RECORDS REFLECT THE REASON FOR REJECTION? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- G. ARE RECORDS MAINTAINED TO ADEQUATELY REFLECT A SUPPLIER'S QUALITY CONFORMANCE RATING? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

- H. ARE CONTROLS ADEQUATE TO PREVENT ENTRY OF UNINSPECTED MATERIALS IN TO STOCK OR



SUPPLIER PROCEDURE No. \_\_\_\_\_

I. IS REJECTED MATERIAL ADEQUATELY CONTROLLED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

J. ARE CONTROLS ADEQUATE TO PROPERLY SEGREGATE CUSTOMER FURNISHED MATERIAL AND ENSURE IT'S USE IN THE INTENDED END ITEM? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

### MATERIAL STORAGE & HANDLING

A. ARE PROCEDURES FOR THE CONTROL AND ISSUANCE OF MATERIAL ADEQUATE. YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

B. IS ACCESS TO STOCK ROOM AND MATERIAL STORAGE AREAS CONTROLLED TO PREVENT UNAUTHORIZED STOCKING OR REMOVAL? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

C. ARE MATERIALS PROPERLY HANDLED AND STORED TO PREVENT DAMAGE, CONTAMINATION, AND/ OR LOSS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

D. DOES QUALITY CONTROL PERIODICALLY AUDIT STOCK ROOM? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

E. ARE MATERIALS PROPERLY IDENTIFIED AS TO THEIR CONTENTS OR CHEMICAL/PHYSICAL CHARACTERISTICS TO PRECLUDE ERROR DURING ISSUANCE? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

F. ARE "AGE CONTROLLED" ITEMS PROPERLY IDENTIFIED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

### IN PROCESS CONTROL

A. DO WRITTEN PROCEDURES EXIST FOR THE IN PROCESS CONTROL OF FABRICATION AND SERVICES? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

B. ARE IN PROCESS INSPECTIONS PRE-PLANNED AND COMPATIBLE WITH MANUFACTURING OPERATIONS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

C. ARE MANUFACTURING AND INSPECTION OPERATION AND TESTS PERFORMED IN ACCORDANCE WITH APPROVED WRITTEN INSTRUCTIONS? YES  NO  N/A



D. ARE VALUES AND/OR READINGS OBTAINED DURING  
FIRST ARTICLE AND IN PROCESS INSPECTION RECORDED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

F. IS THE PRODUCT IDENTITY MAINTAINED THROUGHOUT  
THE MANUFACTURING OPERATION? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

G. ARE IN PROCESS ITEMS PROTECTED AND HANDLED  
IN SUCH A MANNER AS TO PRECLUDE DAMAGE OR LOSS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

H. IS NON CONFORMING MATERIAL PROMPTLY IDENTIFIED  
AND SEGREGATED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

### FINAL INSPECTION CONTROL

A. IS FINAL INSPECTION, ACCEPTANCE AND/OR TEST  
PERFORMED EITHER BY, OR UNDER THE SURVEILLANCE  
OF QUALITY CONTROL? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

B. DOES QUALITY CONTROL REVIEW AND APPROVE  
ACCEPTANCE AND TEST PROCEDURES FOR ADEQUACY  
TO ENSURE CONTRACTUAL COMPLIANCE? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

C. DO ACCEPTANCE AND TEST PROCEDURES REFLECT THE  
APPROVED TEST EQUIPMENT REQUIRED TO PERFORM  
ACCEPTANCE TESTS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

D. ARE FUNCTIONAL TEST PROCEDURES ADEQUATELY  
DETAILED TO MINIMIZE OPERATOR ERROR? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

E. ARE RECORDS OF INSPECTION AND TEST DATA MAINTAINED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

F. DO THE PRODUCT AND/OR ITS ASSOCIATED INSPECTION  
TEST RECORDS REFLECT THE TEST OPERATOR AND/OR  
INSPECTOR PERFORMING THE DETAILED OPERATIONS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

G. DO THESE RECORDS REFLECT ACTUAL MEASUREMENT  
VALUES OBTAINED DURING INSPECTION AND TESTING  
WHEN REQUIRED? YES  NO  N/A



- H. DO TEST PROCEDURES ADEQUATELY DEFINE ACCEPTANCE PARAMETERS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- I. DO TEST PROCEDURES PROVIDE FOR THE REPORTING OF FAILURES AND ACTION TO BE TAKEN? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- J. DO TEST PROCEDURES REQUIRE RETEST/OR REINSPECTION OF AFFECTED AREAS AFTER REWORK? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- H. ARE REQUIRED ENGINEERING CHANGES VERIFIED BY INSPECTION PRIOR TO FINAL TEST OR INSPECTION? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- I. IS THE PRODUCT PROPERLY PROTECTED AND HANDLED TO PREVENT DAMAGE? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

**PACKAGING & SHIPPING CONTROL**

- A. ARE ADEQUATE WRITTEN PROCEDURES OR INSTRUCTIONS COVERING PACKAGING, PACKING, MARKING AND SHIPPING UTILIZED BY SHIPPING AND/OR INSPECTION PERSONNEL? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- B. ARE CUSTOMER P.O., PACKAGING, SHIPPING, AND MARKIN REQUIREMENTS INCORPORATED BY WRITTEN INSTRUCTIONS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- C. IS A CHECK LIST USED TO VERIFY SHIPPING REQUIREMENTS AND DOCUMENTATION TO ENCLOSED IN THE SHIPMENT? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- D. IS PRODUCT CONFIGURATION VERIFIED PRIOR TO SHIPMENT? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- E. ARE ADEQUATE STORAGE FACILITIES AVAILABLE AND IN USE TO SAFEGUARD THE QUALITY OF PRODUCT BETWEEN FINAL ACCEPTANCE AND SHIPPING? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

**DRAWING AND CHANGE CONTROL**



- A. DOES THE COMPANY HAVE ADEQUATE WRITTEN PROCEDURES GOVERNING AN ENGINEERING CHANGE CONTROL SYSTEM? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- B. ARE ADEQUATE CONTROLS IN EFFECT TO ENSURE APPLICABLE ENGINEERING DRAWINGS, CHANGE NOTICES, AND SPECIFICATIONS ARE IN USE BY PRODUCTION AND INSPECTION AT THE TIME AND PLACE OF PRODUCTION/INSPECTION OPERATION? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- C. ARE RECORDS MAINTAINED WHICH REFLECT A HISTORY OF CHANGE INCORPORATION? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- D. ARE TOOL DRAWINGS ADEQUATELY CONTROLLED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_

### TOOL AND GAGE CONTROL

- A. ARE WRITTEN PROCEDURES IN EFFECT TO CONTROL TOOLS, GAGES, AND TEST EQUIPMENT? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- B. DOES THE SYSTEM ADEQUATELY PROVIDE FOR MANDATORY RECALL OF ALL CALIBRATED/INSPECTION TOOLS, GAGES AND TEST EQUIPMENT? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- C. IS THE CALIBRATION OF INSPECTION TEST STANDARDS TRACEABLE TO THE NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY? YES  NO  N/A
- D. ARE CUSTOMER FURNISHED TOOLS AND GAGES AND TEST EQUIPMENT ADEQUATELY CONTROLLED? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- E. ARE EMPLOYEE OWNED TOOLS AND GAGES SUBJECT TO THE SAME CONTROL AS COMPANY OWNED TOOLS? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- F. ARE TOOLS, GAGES, AND TEST EQUIPMENT IDENTIFIED IN A MANNER TO REFLECT DATE CALIBRATED, DUE FOR CALIBRATION, CALIBRATED BY, AND ITEM IDENTITY OR SERIAL NUMBER? YES  NO  N/A   
SUPPLIER PROCEDURE No. \_\_\_\_\_
- G. ARE INACTIVE ITEMS IDENTIFIED AS "INACTIVE" OR CALIBRATION NOT REQUIRED? YES  NO  N/A

### NON CONFORMING MATERIAL CONTROL



A IS THERE WRITTEN PROCEDURES FOR THE CONTROL OF NON CONFORMING MATERIAL? YES  NO  N/A

SUPPLIER PROCEDURE No. \_\_\_\_\_

B. DOES WRITTEN PROCEDURE PROVIDE FOR:

REJECTION FORMS? FORM # \_\_\_\_\_ YES  NO  N/A

MATERIAL REVIEW FORMS FORM # \_\_\_\_\_ YES  NO  N/A

REINSPECTION AFTER AUTHORIZED (MRB) REPAIR? YES  NO  N/A

REVIEW OF REPETITIVE DISCREPANCIES? YES  NO  N/A

CORRECTIVE ACTION? YES  NO  N/A

PERIODIC MANAGEMENT REVIEW OF DEFICIENCY LEVEL? YES  NO  N/A

CONTROL OF SCRAP MATERIAL? YES  NO  N/A

CONTROL OF MATERIAL REVIEW ACTIVITY? YES  NO  N/A

RECORDS MAINTENANCE? YES  NO  N/A

C. IS QUALITY CONTROL REPRESENTED IN THE MATERIAL REVIEW ACTIVITY? YES  NO  N/A

SUPPLIER PROCEDURE No. \_\_\_\_\_

**CORRECTIVE ACTION**

A. DOES YOUR COMPANY HAVE A DOCUMENTED CORRECTIVE ACTION PROGRAM? YES  NO  N/A

SUPPLIER PROCEDURE No. \_\_\_\_\_

B ARE DEFECTIVE PRODUCTS AND RELATED DATA ANALYZED TO DETERMINE CAUSE AND EXTEND OF DISCREPANT CONDITION? YES  NO  N/A

SUPPLIER PROCEDURE No. \_\_\_\_\_

C. IS INSPECTION DATA COLLECTED AND ANALYZED TO ESTABLISH QUALITY LEVELS IN PROCESS AND WORK PERFORMANCE? YES  NO  N/A

SUPPLIER PROCEDURE No. \_\_\_\_\_

D. IS CORRECTIVE ACTION INITIATED WHEN A UNSATISFACTORY TREND IS INDICATED? YES  NO  N/A

E. ARE CORRECTIVE ACTION REQUESTS ISSUED TO A SUPPLIER WHEN A QUALITY PROBLEM EXISTS ON PROCURED MATERIAL? YES  NO  N/A

SUPPLIER PROCEDURE No. \_\_\_\_\_

F. DOES THE COMPANY MAINTAIN A FOLLOW-UP SYSTEM OF CONTROL ON CORRECTIVE ACTION TAKEN? YES  NO  N/A



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REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

CONDITIONAL, LIST \_\_\_\_\_

LIMITED, LIST \_\_\_\_\_

DISAPPROVED \_\_\_\_\_ DATE \_\_\_\_\_

ADDITIONAL CONTACT REQUIRED \_\_\_\_\_